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Številka: 10-1080-01/2020

Koper, 12.3.2020



UNIVERZA NA PRIMORSKEM
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UNIVERSITY OF PRIMORSKA

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University of Primorska, Titov trg 4, Koper, on the basis of Articles 15 and 16 of the Rules of the Scholarship Fund of the University of Primorska, is issuing the following

PUBLIC CALL TO OBTAIN SCHOLARSHIPS FROM THE SCHOLARSHIP FUND OF THE UNIVERSITY OF PRIMORSKA FOR THE ACADEMIC YEAR 2020/2021

The Scholarship Fund of the University of Primorska (hereinafter the Fund) is based on a partnership between the University of Primorska (hereinafter UP), municipalities, and the private sector. Its aim is to reward and encourage the best students of UP, offer their knowledge to potential employers during the course of their study process, and provide opportunities for employment to these students as soon as they finish their studies. The objective of the Fund is at the same time to support all UP students in achieving the best possible results in their studies.

With this Public Call, the University of Primorska invites all:

- **candidates for enrolment in the 1st, 2nd, or 3rd cycle study programmes of UP and**
- **students who, in the academic year of 2020/2021, will be enrolled in the 1st, 2nd, or 3rd cycle study programmes of UP,**

to apply for this public call, and thus express their interest in joining the Fund.

Candidates for scholarship express interest in the public call by submitting their application. With inclusion in the Fund the selected candidates are placed in a special register of the best students at UP and gain the opportunity to conclude a one-year scholarship contract. Scholarship contracts will be concluded between UP, Fund partners (employers), and students with whom there is a mutual interest in the conclusion of the contract. By signing the scholarship contract the student agrees that in the case that employment is offered to him by a partner of the Fund (employer) he will, after completing his education, accept the offer and complete employment for at least as long as he was receiving the scholarship.

The amount of the scholarship for the academic year of 2020/2021 is 200,00 EU per month, respectively 2.000,00 EU per academic year.

In the case of the investor's interest, a higher scholarship can be awarded, namely:

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- for students enrolled in the 1st and 2nd cycle, who score from 80 to 89 points, the scholarship can be as high as 300,00 EU per month, respectively as high as 3.000,00 EU per academic year;
- for students enrolled in the 1st and 2nd cycle, who score from 90 to 100 points, the scholarship can be as high as 480,00 EU per month, respectively as high as 4.800,00 EU per academic year;
- for students enrolled in the 3rd cycle, the scholarship can be as high as 1.000,00 EU per month, respectively as high as 10.000,00 EU per academic year.

In the case of the external investor, the amount of the scholarship can be any amount from 2.000 EU to 4.800 EU annually.

Subject of the public call

The subject of this public call is the selection of scholarship candidates for inclusion in the Fund for the academic year 2020/2021.

Requirements for the inclusion of candidates for scholarship in the fund

Admission to the scholarship program of the Fund shall be granted to the following applicants:

- **candidates** who have applied for enrolment or are enrolled in the 1st year of any 1st level study programme at the UP, and whose number of points achieved at the matura examination or whose overall secondary education achievements are higher than 80 points of normalized value according to the Table for the conversion of grades and the calculation of points for enrolment in first-cycle higher professional study programmes with limited enrolment, which means achievements higher than 20 points at the matura examination or achievements higher than 16 points at the vocational matura examination and comparable with other secondary level graduation options;
- **candidates** who have applied for enrolment or who are enrolled in the 1st year of a 2nd or 3rd level study programme at the UP, when their overall average study grade at the previous level is higher than 8,50;
- **students** enrolled in the 1st, 2nd, or 3rd level of study programmes at the UP, but not students who extended their status, whose average grade is higher than 8,50.

To convert the grades of candidates who completed their studies abroad or for those candidates who completed their studies before the 1st of June 1995, the Table for the conversion of grades and the calculation of points for enrolment in first-cycle higher professional study programmes with limited enrolment published on the website of the Higher Education Information Service of the University of Primorska is applicable.

Not eligible for inclusion in the programme of the fund are candidates who:

- are employed or self-employed,
- have the status of manager of a company or are directors of a private institution,
- are registered as unemployed persons at the Employment Service of Slovenia.

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Application to the public call

Candidates for a scholarship must express their interest in obtaining a general scholarship by submitting the **application form** (*Form **APPLICATION FORM fund UP 2020-2021***) at this public call.

The application must be accompanied by the following **documents**:

1. **Curriculum vitae (CV),**
2. **Motivational letter,**
3. In the case of athlete candidates, it is mandatory to enclose adequate evidence of the athlete's status (valid proof of status as a prospective or top athlete, registered in the national or foreign sports federation).

If the candidate also wants to apply for **additional points** from the category of additional competences, the application must be accompanied by adequate evidence.

The list may include the following documents:

- **evidence of foreign language knowledge** (also taking into account knowledge of the language at the matriculation exam and knowledge of the language within university education),
- **evidence of extra-curricular activities** (active participation in an association, volunteer work, tutoring at the UP, active involvement in the activities of the Career Center UP, recognition for participation ...)
- **evidence of international cooperation** (study exchanges and other international experiences, international competitions ...).

In the case that photocopies of the supporting documents are attached to the application, the fund manager may invite candidates to confirm the identity of the documents.

The criteria and conditions for inclusion in the Fund are set out in Articles 11 and 16 of the Rules of the Scholarship Fund of the University of Primorska, which is accessible on the UP website.

Selection process

Complete applications must be received in a sealed envelope at the following address: **Univerza na Primorskem, for KC UP, Titov trg 4, 6000 Koper.**

The front of the envelope must be clearly marked "**Call for Scholarship Fund of the UP 2020-2021– DO NOT OPEN**" and the exact address of the sender must be marked on the back of the envelope. Applications may be submitted by post from the posting of this invitation (the date of delivery on the postmark will be considered).

Application deadlines:

- **May 15th, 2020**
- **June 15th, 2020**
- **July 15th, 2020**
- **August 15th, 2020**
- **September 30th, 2020**

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The application is submitted in due time if it is submitted between March 13th, 2020 to September 30th, 2020.

The opening of applications will not be public and will take place within eight (8) days from each submission deadline. Late and incorrectly marked applications will be returned to the addresser.

The Commission for application opening will invite candidates with incomplete applications to supplement the application form, and supplements must be submitted within five days of the request. The Commission for application opening will reject applications that are not completed within the requested deadline. The process of opening applications is completed when the opening committee of applications deposits all the complete applications and the deadline for the submission of amendments expires.

The right to be included in the Fund will be decided with regard to the Rules of the Scholarship Fund of the University of Primorska. Upon completion of the procedure, the trustee of the Fund will inform students about inclusion in the fund.

The Rules of the Scholarship Fund of the University of Primorska are published on the UP web site on the following link: <https://www.upr.si/si/univerza/predpisi-statut-interni-akti/interni-akti/>.

Additional information:

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prof. dr. Klavdija Kutnar,
Rector of the University of Primorska

Enclosure:

- *Application form (Application UP Scholarship Fund 2020-2021).*